



## Credit Card Authorization Form

All families are required to have a credit card on file. If a tuition payment has not been received by the 5<sup>th</sup> of the month, the credit card will be charged along with a \$35 late fee added to the payment.

***If at any time this information changes, please notify the front office expeditiously.***

### CREDIT CARD FORM

Student's Name: \_\_\_\_\_ Class: \_\_\_\_\_

Student's Name: \_\_\_\_\_ Class: \_\_\_\_\_

Student's Name: \_\_\_\_\_ Class: \_\_\_\_\_

Name on Card: \_\_\_\_\_

VISA or MASTERCARD - Hillside Academy does not accept American Express

\_\_\_\_ VISA \_\_\_\_ MASTERCARD

Card #: \_\_\_\_\_ EXP Date: \_\_\_\_ / \_\_\_\_

CVV: \_\_\_\_\_ (3 digit number on back of card) Zip Code: \_\_\_\_\_

I authorize this credit card to be charged on the 5<sup>th</sup> of the month, if Hillside Academy has not received payment by close of business on the 5<sup>th</sup> of the month. I understand that an additional 3% credit card processing fee will be added to the total.

If this credit card is declined, payment is considered late. A \$35 late fee, in addition to tuition plus 3% credit card processing fee, will be charged. Please notify the front office with your new credit card information if your card has expired or been cancelled.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_